

Galloup School

OF GUITAR
BUILDING &
REPAIR

10840 Northland Dr.
Big Rapids, MI 49307

Toll Free 800-278-0089

Print and complete this form
and mail to the address
above or fill out digitally
and send via email to:

school@galloupguitars.com

Enrollment Application Updated 8/20/19

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Name _____

Address _____

City/State/Zip _____

Phone - Home _____ Cell _____

Email _____

Housing is free for Master and Journeyman students only. Housing is not considered a portion of the tuition cost.

Age _____ Special Needs _____

Education

Name of School	Years Attended	Degree/Diploma (Y/N)
High School _____	_____	_____
College/Other _____	_____	_____

How did you learn about our program?

Programs

<input type="checkbox"/> Master Program	24 Weeks (960 hours)	Tuition \$19,500	Deposit \$3,000
<input type="checkbox"/> Technician Program	16 Weeks (640 hours)	Tuition \$15,000	Deposit \$2,000
<input type="checkbox"/> Journeyman Program	8 Weeks (320 hours)	Tuition \$7,500	Deposit \$1,000
<input type="checkbox"/> Fretting	2 Days (16 hours)	Tuition \$750	Deposit \$375
<input type="checkbox"/> Set-Up	2 Days (16 hours)	Tuition \$750	Deposit \$375

Specialty Classes (Check all that apply)

<input type="checkbox"/> Dynamic Voicing	4 Days (32 hours)	Tuition \$3,000	Deposit \$1,500
<input type="checkbox"/> Amplifier Training	4 Days (32 hours)	Tuition \$1,500	Deposit \$750
<input type="checkbox"/> Pickup Winding	1 Day (8 hours)	Tuition \$225	Deposit \$100
<input type="checkbox"/> Into to Inlay	1 Day (8 hours)	Tuition \$300	Deposit \$150
<input type="checkbox"/> Sharpening Seminar	1 Day (5 hours)	Tuition \$500	Deposit \$250

Specify the total deposit enclosed with the application \$ _____
Use the next page to mark the classes you would like to apply for in 2019, 2020 or 2021

Mark your preferred classes and dates. *Classes are filled on a first-come, first-served basis. Contact us to find out about current availability.*

2019 Class Schedule

Journeyman Program, 2019

- January 7 – March 1
- March 11 – May 3
- May 6- June 28
- July 1 - August 23
- September 3 - October 25
- October 28 - December 20

Technician Program, 2019

- January 7 – May 3
- March 11 – June 28
- May 6- August 23
- July 1 – October 25
- September 3 – December 20
- October 28 – February 28, 2020

Master Program, 2019

- January 7 - June 28
- March 11 - August 23
- May 6 - October 25
- July 1 - December 20
- September 3 – February 28, 2020
- October 28 – May 1, 2020

2020 Class Schedule

Journeyman Program, 2020

- January 6 – February 28
- March 9 - May 1
- May 4 – June 26
- June 29– August 21
- August 31 - October 23
- October 26 - December 18

Technician Program, 2020

- January 6 – May 1
- March 9 – June 26
- May 4 – August 21
- June 29– October 23
- August 31 – December 18
- October 26 – February 26, 2021

Master Program, 2020

- January 6 - June 26
- March 9 - August 21
- May 4 - October 23
- June 29 - December 18
- August 31 - February 26, 2021
- October 26 – April 30, 2021

2021 Class Schedule

Journeyman Program, 2021

- January 4 - February 26
- March 8 – April 30
- May 3 - June 25
- June 28 – August 20
- August 30 - October 22
- October 25 - December 17

Technician Program, 2021

- January 4 – April 30
- March 8 – June 25
- May 3 – August 20
- June 28 – October 22
- August 30 – December 17
- October 25 – February 25, 2022

Master Program, 2021

- January 4 - June 25
- March 8 - August 20
- May 3 - October 22
- June 28 - December 17
- August 30 - February 25, 2022
- October 25 - April 29, 2022

Journeyman and all first term students check curriculum path and project details

Acoustic Curriculum

1. Primer Electric
2. 2. Six String Acoustic – Monarch Style
 - 14 Fret
 - 12 Fret
 - Left Handed (*Check this box to specify left-handed projects*)

Electric Curriculum

1. Primer Electric
2. Set neck electric
 - Left Handed (*Check this box to specify left-handed projects*)

Specialty Classes

Fretting, 2019

- February 9 – February 10
- April 6 – April 7
- June 8 – June 9
- August 3 – August 4
- October 5 – October 6
- November 23 – November 24

Set Up, 2019

- February 16 – February 17
- April 13 – April 14
- June 15 – June 16
- August 10 – August 11
- October 12 – October 13
- December 7 – December 8

Pickup Winding, 2019

- February 2
- March 30
- June 1
- July 27
- September 28
- November 16

Amplifier Building, 2019

Cabinet Making

- February 9 – February 10
- April 6 – April 7
- June 8 – June 9
- August 3 – August 4
- October 5 – October 6
- November 23 – November 24

Assembly

- February 16 – February 17
- April 13 – April 14
- June 15 – June 16
- August 10 – August 11
- October 12 – October 13
- December 7 – December 8

Specialty Classes

Fretting, 2020

- February 8 – February 9
- April 4 – April 5
- June 6 – June 7
- August 1 – August 2
- October 3 – October 4
- November 21 – November 22

Set Up, 2020

- February 15 – February 16
- April 18 – April 19
- June 13 – June 14
- August 8 – August 9
- October 10 – October 11
- December 5 – December 6

Pickup Winding, 2020

- February 1
- March 28
- May 30
- July 25
- September 26
- November 14

Amplifier Building, 2020

Cabinet Making

- February 8 – February 9
- April 4 – April 5
- June 6 – June 7
- August 1 – August 2
- October 3 – October 4
- November 21 – November 22

Assembly

- February 15 – February 16
- April 18 – April 19
- June 13 – June 14
- August 8 – August 9
- October 10 – October 11
- December 5 – December 6

Specialty Classes

Fretting, 2021

- February 6 – February 7
- April 10 – April 11
- June 5 – June 6
- July 31 – August 1
- October 2 – October 3
- November 20 – November 21

Set Up, 2021

- February 13 – February 14
- April 17 – April 18
- June 12 – June 13
- August 7 – August 8
- October 9 – October 10
- December 4 – December 5

Pickup Winding, 2021

- January 30
- March 27
- May 22
- July 24
- September 25
- November 13

Amp Classes, 2021

Cabinet Making

- February 6 – February 7
- April 10 – April 11
- June 5 – June 6
- July 31 – August 1
- October 2 – October 3
- November 20 – November 21

Amplifier Assembly

- February 13 – February 14
- April 17 – April 18
- June 12 – June 13
- August 7 – August 8
- October 9 – October 10
- December 4 – December 5

Hardware for class projects is pre-ordered, so any change to project choices as listed below must be made no later than 21 days before a student's scheduled start date.

Specialty Classes

Sharpening Seminar, 2019

- January 19
- March 23
- May 18
- July 13
- September 14
- November 2

Voicing, 2019

- March 4 – March 7

Specialty Classes

Sharpening Seminar, 2020

- January 18
- March 21
- May 16
- July 11
- September 12
- November 7

Voicing, 2020

- March 2 – March 5

Specialty Classes

Sharpening Seminar, 2021

- January 16
- March 20
- May 15
- July 10
- September 11
- November 6

Voicing, 2021

- March 8 – March 11

NOTE:

- For all programs and specialty classes it is recommended that you purchase a nice pair of safety glasses that fit comfortably and have excellent coverage. We do supply safety glasses free of charge, but they are not always the best fit. If you already wear glasses, be sure to find impact safe lenses with temple guards.
- Master, Technician and Journeyman Students are required to bring a small assortment of luthier tools and the list will be sent approximately 45 days prior to the start of the term.

The purpose of this contract is to recap some of the information that you have gathered on the Master, Technician and Journeyman programs and to make sure you fully understand what the Galloup School is offering in terms of class projects, class hours, required tools, and refund policy. Please feel free to call or write with questions or concerns.

Class project choices: Project options hinge on the curriculum chosen. For students concentrating on electrics, the initial term will be a primer electric and a set neck electric. For students concentrating on acoustics, the initial term will be a primer electric and a six string acoustic. There are prerequisites for the projects offered in second term, third term and graduate classes so it is important to start with the path best for you.

Class hours: Monday – Friday, 8 am – 5 pm with a one hour break for lunch from noon – 1:00 pm. There are also two 15 minute breaks, one in the morning and one in the afternoon. It is possible students may need to work an occasional weekend day or after regular hours to stay on schedule or makeup time lost due to holidays or weather related events. Fifteen minutes before lunch break and before the end of the day, all students are required to participate in a quick, general shop cleanup.

Required tools: The list of required tools is mailed approximately 45 days before a student’s scheduled start date. Students can purchase ahead of time or wait until arrival to take advantage of discounts offered to actively enrolled students. (StewMac 10%, Lee Valley Tools 15% and Luthiers Mercantile 10%) All other tools and supplies needed to complete the program are available for your use at the school.

Housing: The housing is reserved for students enrolled in the Master, Technician and Journeyman Programs only. The houses are fully furnished including kitchen appliances, cookware and dishes. Students are responsible for their own food and entertainment costs, bedding for a full size bed and bath towels. The housing is offered free of charge and is not included in the cost of tuition. Students who require alternate living arrangements can secure housing locally at their own expense.

Refund Policy:

The following terms apply:

- All tuition and fees paid by the applicant shall be refunded if requested within three business days of enrollment. The effective date of enrollment is the date the application is processed and the student is assigned a term.
- With the exception of a \$25 processing fee, all tuition and fees paid by the applicant will be refunded if the applicant’s enrollment is denied.
- Notice of cancellation must be from the applicant and in writing. Notice must be received at the Galloup School of Guitar Building and Repair no less than 60 days before the start of the scheduled term to guarantee a 100% refund. There is a wait list of students looking for an opportunity to begin their studies and the 60 days allows time for the school to fill the vacancy.
- Cancellations received less than 60 days prior to the students scheduled start date, may result in forfeiture of all or a portion of tuition and fees paid. Refunds in such cases will be contingent on the vacancy being filled.
- Refunds shall be returned within 30 days of the date notice of cancellation was received.

I have read this entire application and understand the policies and requirements of the program.

Signature Required

Signature _____ Date _____